

CEREDIGION COUNTY COUNCIL

SCHOOLS SERVICE

GOVERNING BODY OF TALYBONT COMMUNITY PRIMARY SCHOOL

4.00 - 5.00 PM, 24 JUNE 2021

Present Via Teams:	Bethan Davies (Chair), Cllr Ellen ap Gwynn, Cllr Rhian Evans, Helen Ovens, Trish Huws, Cathryn Lloyd-Williams, Siwan Evans, Llio Rhys, Leah Griffiths, Hefin Jones (Headteacher).
	Pauline Lucas (Governor Support Officer)

Record of Governing Body Discussion:		Action by*:
1	APOLOGIES:	
	An apology for absence was submitted by Eirian Evans. It was RESOLVED to accept the apology.	
2i	DISCLOSURE OF INTEREST / CONFIDENTIALITY: The Chairman reminded the Members:	
	a) of the need to declare their interest in any item on the agenda or under discussion at the Governing Body meeting which would require them to withdraw from the meeting;	
	b) that any declaration of interest would be minuted;	
	c) that items discussed at meetings were confidential and were not for discussion in the public domain.	
	It was RESOLVED to note the above.	
2ii	MINUTES:	
	The minutes of the meeting held on 24.03.2021, were confirmed and would be signed at a later date due to Covid-19 restrictions.	
2iii	MATTERS ARISING FROM THE MINUTES:	
	Minute 3i(b) – Teaching in the Foundation Phase , Cllr Ellen ap Gwynn informed the Members that new guidelines had been received following the last meeting, regarding the ways of teaching Pupils in the Foundation Phase.	
2iv	COMMITTEES:	
	It was RESOLVED to note that no committee meetings had been held.	

Record of Governing Body Discussion:		Action by*:
2v	CHAIRMAN'S ANNUAL REPORT TO PARENTS:	
	<p>Welsh Government state that 'School Governors will still be required to produce an annual report, but the regulations will be modified to a 'reasonable endeavours' basis. The requirements to report on school performance, absence, and targets in the annual report, will no longer apply'.</p> <p>The Headteacher and Chairman would produce a report.</p>	Head/Chair
3i	HEADTEACHER'S REPORT:	
	A copy of the Headteacher's report, had previously been made available to the Members. A discussion took place on the following:	
	<p>a) School development Plan:</p> <p>The Plan had been made available to the Members, previously.</p> <p>Priorities included preparing for the new curriculum and the new ALN Transformation Code.</p> <p>Class arrangements for September were being worked on. The document had been made available to the Members and would be shared with the Parents.</p> <p>PPA time had been factored in and would be dependant on Welsh Government and County guidelines.</p> <p>A number of Pupils could be slotted in to the new ALN Code, with many meetings to take place.</p> <p>Governors need to be aware of the changes and the role they will play. Training was available on Teams.</p>	
	<p>b) Staff were thanked for the way they were dealing with Pupils on a daily basis, discussing personal and sensitive issues in a professional manner. Pupils were happy to speak openly.</p>	
3ii	FINANCE:	
	<p>It was RESOLVED to:</p> <p>Receive the working budget set by the School;</p> <p>Note that a meeting had been held with the LA's finance officer;</p> <p>Note that additional finances through grants had been received towards staffing;</p> <p>Note there would be a predicted surplus at the end of the financial year;</p> <p>Note that there had been no cuts to the Staffing.</p> <p>The Members needed to be mindful of an increase to Staff pay, no details had been made available to date.</p>	
4	GOVERNORS TRAINING:	
	It was RESOLVED to note that:	

Record of Governing Body Discussion:	Action by*:
<p>All Governors were requested to complete the level 1 Welsh Government ALN training which was available on Teams;</p> <p>The termly Governors forum had been held.</p>	
<p>5i POLICIES, NON-STATUTORY POLICIES:</p>	
<p>It was RESOLVED to note that the following Non-Statutory Policies were in place at the School:</p> <ul style="list-style-type: none"> DBS/Safe Recruitment Policy Dignity at Work Policy Educational Visits Policy 2018 Healthcare Needs Policy Inclement Weather/Disruption to Service Policy Leave of Absence Policy Looked After Children Policy Managing Organisational Change in Schools Policy Premises Management Policy Preventing Extremism Policy School Transgender Guidance School Toilets Policy Sickness Absence Management Policy Social Networking and E-Safety Policy Stress Management Policy Substance Misuse Policy Sustainable Development Welsh in Education Strategic Plan Whistleblowing Policy Whole School Food and Fitness Policy 	
<p>5ii Model Teachers' Pay Policy</p>	
<p>It was RESOLVED to adopt the policy.</p>	
<p>6 CORRESPONDENCE / PERSONAL MATTERS:</p>	
<p>It was RESOLVED to:</p> <p>Congratulate Sionna Hutton on the birth of her baby girl;</p> <p>Wish Llio Rhys a happy birthday.</p>	

Record of Governing Body Discussion:		Action by*:
7	ANY OTHER BUSINESS PRESENTED BEFOREHAND:	
a)	<p>Traffic outside the School:</p> <p>It was noted that the volume of and speed of traffic outside the School and in the village was a concern and numerous discussions had been held.</p> <p>Improvements were needed for the safety of the Pupils and there was a concern for those walking or cycling to School and also at the weekend, when attending activities.</p> <p>The problem with the lights had been rectified.</p> <p>The Government were responsible for any improvements to the Trunk Road.</p> <p>Cllr Ellen ap Gwynn had received a letter from the Government stating that there was a speed survey programme and an annual survey. An assessment for a crossing was due.</p> <p>Following a discussion it was suggested that the:</p> <p>Governing Body write a letter to the Government highlighting the concerns;</p> <p>That the letter includes supporting letters and evidence from the Community Council, the Sustrans Survey, letter from the PTA, and a letter from the Cylch Meithrin.</p> <p>The Pupils safety was a priority.</p>	
b)	<p>After School Club:</p> <p>Parents had been making enquiries as to when the Club was likely to re-open.</p> <p>It was noted that contact bubbles could not mix at the moment. Once guidelines allow, the club would re-open and new guidelines were currently being prepared in readiness for September.</p>	
c)	<p>Thank you:</p> <p>The Chair would write on behalf of the members to thank Jack Williams for all his hard work;</p> <p>The Chair thanked the Headteacher and all the Staff for their hard work over the difficult year, which was corroborated by Cllr Ellen ap Gwynn.</p>	
8	DATE OF NEXT MEETING:	
	It was RESOLVED to note that the next Full Governing Body meeting would be held on 2 December 2021.	

PL
28:06:2021