

CEREDIGION COUNTY COUNCIL

SCHOOLS SERVICE

GOVERNING BODY OF TALYBONT COMMUNITY PRIMARY SCHOOL

4.00 – 5.05 PM, 24 MARCH 2021

Present Via Teams:	Bethan Davies (Chair), Helen Ovens, Eirian Evans, Cllr Ellenap Gwynn, Trish Huws, Cathryn Lloyd-Williams, Siwan Evans, Llio Rhys, Leah Griffiths, Hefin Jones (Headteacher)
	Pauline Lucas (Governor Support Officer)

Record of Governing Body Discussion:		Action by*:
1	APOLOGIES:	
	An apology for absence was submitted by Rhian Evans. It was RESOLVED to accept the apology.	
2i	DISCLOSURE OF INTEREST / CONFIDENTIALITY: The Chairman reminded the Members:	
	a) of the need to declare their interest in any item on the agenda or under discussion at the Governing Body meeting which would require them to withdraw from the meeting;	
	b) that any declaration of interest would be minuted;	
	c) that items discussed at meetings were confidential and were not for discussion in the public domain.	
	It was RESOLVED to note the above.	
2ii	MINUTES:	
	The minutes of the meeting held on 3 December 2020, were confirmed and would be signed at a later date due to Covid-19 restrictions.	
2iii	SERVICE LEVEL AGREEMENT FOR GOVERNOR SUPPORT:	
	Copies of the Service Level Agreement for the Clerking of Governing Bodies had previously been distributed to the Members. Following a discussion it was RESOLVED:	
	To purchase the Service Level Agreement for the Clerking of Governing Bodies for the 2021/2022 financial year at a cost of £942.48	

Record of Governing Body Discussion:		Action by*:
	<p>That the following dates had been set for the Governing Body meetings in 2021/2022:</p> <p>Summer Term: 24.06.2021</p> <p>Autumn Term: 02.12.2021</p> <p>Spring term: 23.03.2022</p>	
3i	HEADTEACHER'S REPORT:	
	A copy of the Headteacher's report which included all headings as prescribed in the ERW standardised format had previously been made available to the Members. A discussion took place on the following:	
	<p>a) The Headteacher reported that:</p> <p>Live-streaming sessions were held three times a week and the Teachers were enthusiastic. The Headteacher had viewed some of the sessions and enjoyed seeing the different styles of Teaching. There had been a high number of engagement, Teachers were in contact with those families not engaging.</p> <p>Most Pupils had produced work and Staff were thanked for producing and setting work which took a lot of time.</p> <p>Staff were thanked for working on a rota basis whilst the School was open to vulnerable Pupils and Children of Key Workers.</p>	
	<p>b) The return to School had worked well and Pupils knew the rules and were settling well.</p> <p>Llio Rhys spoke about the frustration with regards to the Foundation Phase, where it was difficult to Teach following the guidelines in place. Concern was raised that Teachers could not reach the Pupils.</p> <p>Pupils had settled well and their work was of a good standard.</p> <p>Only those Pupils not engaging during lock down had fallen behind.</p> <p>Intervention groups were discussed but it was difficult to set up.</p> <p>Some Schools operated differently and this was difficult to see.</p> <p>The matter had been raised with the LA and guidelines in place should be followed.</p> <p>There was only a small number of Foundation Phase Advisers in the LA. Activities were shared but were not always practical</p> <p>It was RESOLVED that Cllr Ellen ap Gwynn would discuss the situation with Meinir Ebbsworth.</p>	EapG
	<p>c) An interesting meeting with an Estyn Inspector had been held at the School and the way forward discussed.</p>	
	<p>d) A Finance meeting had been held.</p> <p>A great number of grants had been received and had been earmarked to</p>	

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	employ Staff for the financial year. There would be a reduction in the number of Pupils on the register for Plasc 2022.	
	e) Sienna Hutton was no longer based at the School and would soon start maternity leave. Iona Sawtell had been appointed in her place.	
3ii	THE SCHOOLS PRIVATE FUNDS:	
	It was noted that there was a small amount of money in the School' private account.	
3iii	TRUST FUNDS:	
	It was noted that there was approximately £3,000 in the WL Rees trust fund. It was RESOLVED to purchase book tokens for year 6 Pupils at the end of the summer term.	
3iv	INFORMATION AND RECOMMENDATIONS FOLLOWING Workshop 1. (Report by the Headteacher):	
	The Headteacher informed the Members that: A productive discussion had been held with the School's Challenge Adviser; The report had been uploaded to Teams for information; Areas discussed included, School Development Plan, Grants, Wellbeing and ALN Code.	
4	GOVERNORS TRAINING:	
	It was noted that Cathryn Lloyd Williams had completed training on ALN Transformation. Autism Awareness and the new Curriculum for Wales. Bethan Davies had attended the Governors Forum, which concentrated on the new ALN Code.	
5	POLICIES - STATUTORY DOCUMENTS:	
	It was RESOLVED to note that all polices were available at the School.	
6	ANY OTHER BUSINESS PRESENTED BEFOREHAND:	
	a) The Headteacher thanked all Staff for their work. Helen Ovens reported that Parents were happy with the works set. Cathryn Lloyd Williams questioned whether there were guidelines in place to protect Teachers as they were having contact with Parents via email. It was noted that Teachers followed guidelines and copied the Headteacher in to correspondence and sought advice if needed.	
	b) The Chairman thanked the Clerk, Headteacher and School Staff for their work and support.	

Record of Governing Body Discussion:		Action by*:
7	DATE OF NEXT MEETING:	
	It was RESOLVED to note that the next Full Governing Body meeting would be held on 24 June 2021.	

PL
25:03:2021