

CEREDIGION COUNTY COUNCIL

SCHOOLS SERVICE

GOVERNING BODY OF TALYBONT COMMUNITY PRIMARY SCHOOL

4.00 – 5.05 PM, 13 JUNE 2024

Present (Hybrid)	Bethan Davies (Chair), Sara Hughes, Rhian Nelves, Cllr Catrin M S Davies, Cllr Rhian Evans, Helen Ovens, Cathryn Lloyd-Williams, Stuart Whincup, Hefin Jones (Headteacher).
Clerk:	Pauline Lucas (Governor Support Officer)

Record of Governing Body Discussion:		Action by*:
1	APOLOGIES:	
	An apology for absence was received from Siwan Evans. It was RESOLVED to accept the apology.	
2i	DISCLOSURE OF INTEREST / CONFIDENTIALITY: The Chairman reminded the Members:	
	a) of the need to declare their interest in any item on the agenda or under discussion at the Governing Body meeting which would require them to withdraw from the meeting;	
	b) that any declaration of interest would be minutes;	
	c) that items discussed at meetings were confidential and were not for discussion in the public domain.	
	It was RESOLVED to note the above.	
2ii	MINUTES:	
	The minutes of the meeting held on 20.03.2024, were confirmed and would be signed by the Chair and forwarded to the Governors Section.	
2iii	MATTERS ARISING FROM THE MINUTES:	
	Fences: Issues ongoing and further discussions to be held. Concern had been raised due to the size of the gap under the fence and the locking system which needs to be reviewed.	
2iv	COMMITTEES:	
	It was RESOLVED to note that an open meeting had been held with staff and governors. Quite strong concerns had been raised amongst the auxiliary staff	

Record of Governing Body Discussion:		Action by*:
	<p>regarding workload, working conditions and the expectations from the LA regarding the running of intervention programmes. The matter had not been resolved fully but had improved. Fewer pupils would be taken out of class for intervention in the autumn term.</p> <p>The Headteacher had drafted a report/letter following the meeting which is yet to be shared.</p> <p>There is less staff employed at the school with various hours and all staff are only together for one and a half hours per week.</p> <p>The situation will continue to be monitored as pupils needs situations change constantly.</p>	
2v	CHAIR'S ANNUAL REPORT TO PARENTS 2023-2024:	
	The report will be prepared and made available to parents in the autumn term.	
3i	HEADTEACHER'S REPORT:	
	<p>A copy of the Headteacher's report, had previously been made available to the Members. A discussion took place on the following:</p> <p>Estyn: The Headteacher informed the members of the main points raised by Estyn in their recent inspection, a positive feedback had been received and a full report would be published and made public in due course.</p> <p>Finance: A meeting with LA finance officers had yet to be held this term. Sara Hughes would work four days per week until the end of the spring term. There is a predicted decrease in pupil numbers which will affect the budget.</p> <p>Marketing the school: Continues and a report on the recent Estyn inspection will be shared in the community. Important to advertise the school as having wrap around care and raising the profile within the community.</p> <p>The Chair thanked all school staff for their hard work over the year and the governors for their continued support.</p> <p>The Headteacher thanked the Members for their hard work and support.</p>	
3ii	FINANCE:	
	It was RESOLVED to approve the working budget set by the School.	
4	GOVERNORS TRAINING:	
	It was RESOLVED to note that Asbestos Training and the termly Governors Forum had been provided during the term.	
5	POLICIES:	
	<p>It was RESOLVED to note that there had been no changes made to the following Non-Statutory Policies:</p> <p>Healthcare Needs</p>	

Record of Governing Body Discussion:		Action by*:
	Looked After Children Premises Management Preventing Extremism Transgender Guidance School Toilets Substance Misuse Sustainable Development Whole School Food and Fitness	
6	CORRESPONDENCE / PERSONAL MATTERS:	
	There were no matters to discuss.	
7	ANY OTHER BUSINESS PRESENTED BEFOREHAND:	
	There were no matters to discuss.	
8	DATE OF NEXT MEETING:	
	It was RESOLVED to note that the next Full Governing Body hybrid meeting would be held on 07.11.2024 at 4pm.	

PL
17:07:2024

Chair: Date:.....